(Formerly Known as Meru Cab Company Private Limited)

Registered Office: F-17, 4th Floor, Pinnacle Business Park, Mahakali Caves Road,

Shanti Nagar, Andheri East Mumbai -400093 Tel. No. (022) 2490 5619

> Fax No. (022) 2490 0833 Email: shah.jenny@mahindra.com

CIN: U63040MH2006PTC165959

NOTICE

Notice is hereby given that the **15**th **ANNUAL GENERAL MEETING (AGM)** of **MERU MOBILITY TECH PRIVATE LIMITED** will be held on Monday, 26th July, 2021 at 9.30 a.m. through Video Conferencing ("VC") facility / Other Audio-Visual Means ("OAVM") to transact the following business:

The proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company at F-17, 4th Floor, Pinnacle Business Park, Mahakali Caves Road, Shanti Nagar, Andheri East, Mumbai – 400 093 which shall be the deemed venue of the AGM.

ORDINARY BUSINESS

- 1. To receive, consider and adopt the Audited Financial Statement of the Company for the Financial Year ended 31st March, 2021 and Reports of the Board of Directors and Auditors thereon.
- 2. To appoint a Director in place of Ms. Manaswini Goel (DIN: 08142619), who retires by rotation and, being eligible, offers herself for re-appointment.

3. To appoint Statutory Auditors of the Company and to fix their remuneration

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 139, 142 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 and other applicable provisions, if any, M/s. B. K. Khare & Co. (Firm Registration No. 105102W), be and are hereby appointed as the Statutory Auditors of the Company, to hold the office for a term of 5 (five) years from the conclusion of this Annual General Meeting (AGM) of the Company until the conclusion of the 20th AGM of the Company to be held in the year 2026, at a remuneration to be determined by the Board of Directors of the Company plus applicable taxes and out of pocket expenses incurred by them during the course of the Audit.



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RESOLVED FURTHER THAT the Board of Directors of the Company, be and are hereby authorized to do such act, deeds and things and to take such steps as may be required in this connection and to settle any questions, difficulties or doubts that may arise in this regard."

SPECIAL BUSINESS

4. To appoint Ms. Suman Mishra (DIN: 06727958) as a Director of the Company

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT Ms. Suman Mishra (DIN: 06727958) who was appointed as an Additional Director with effect from 14th April, 2021, on the Board of the Company pursuant to provisions of section 161 of the Companies Act, 2013 and who holds office up to the date of this Annual General Meeting of the Company and in respect of whom the Company has received a Notice in writing from a Member under section 160 of the Companies Act, 2013 proposing her candidature for the office of Director of the Company, be appointed as a Director of the Company, liable to retire by rotation."

NOTES:

- A. In view of the present COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its circulars dated January 13, 2021 and May 5, 2020 read together with circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as "MCA Circulars") permitted convening the Annual General Meeting through VC/OAVM, without the physical presence of the members at a common venue. In accordance with the MCA Circulars and provisions of the Companies Act, 2013 ('the Act'), the AGM of the Company is being held through VC/OAVM.
- B. Pursuant to the provisions of the Companies Act, 2013, generally, a Member entitled to attend and vote at the AGM is entitled to appoint a Proxy to attend and vote on his/her behalf and the Proxy need not be a Member of the Company. In line with the MCA



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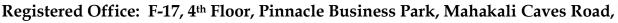
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Circulars, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM as it is being held through Video Conferencing. However, the Corporate members are entitled to appoint authorized representatives to attend the AGM through VC and participate thereat and cast their votes at the AGM. Corporate members intending to attend the meeting through their authorized representatives are requested to email to shah.jenny@mahindra.com, a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.

- C. In accordance with the Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India ("ICSI") read with Clarification/Guidance on applicability of Secretarial Standards 1 and 2 dated 15th April, 2020 issued by the ICSI, the proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company which shall be the deemed venue of the AGM.
- D. The Members can join the AGM through VC 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in this Notice. The facility of participation at the AGM through VC will be made available to all the members of the Company.
- E. An Explanatory Statement pursuant to section 102 of the Companies Act, 2013 in respect of item no. 4 of the notice dated 10th May, 2021 is annexed hereto. Further, additional information pertaining to item no. 2 and 3 is annexed hereto.
- F. A member shall be entitled to attend and vote either by show of hands, if the Chairman allows or by sending their assent/dissent via email parikh.jignesh@mahindra.com ("Designated email ID") with copy marked (cc) to shah.jenny@mahindra.com, in case a poll is demanded.
- G. The Company's Registrar and Transfer Agents for its share registry work (Electronic) are Bigshare Services Pvt Ltd, E -2/3, Ansa Industrial Estate, Saki Vihar Road, Sakinaka, Andheri (East), Mumbai-400 072.
- H. Details of Director seeking re-appointment at the 15th Annual General Meeting in pursuance of provisions of the Companies Act, 2013 and as per Secretarial Standards are



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given as an Annexure to the Notice.

- I. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act, the Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Act and other documents required to be kept open for inspection will be available electronically for inspection by the members during the AGM. Members seeking to inspect the registers during AGM or inspect documents can send an email to shah.jenny@mahindra.com
- J. Members seeking any information with regard to the accounts or any matter to be placed at the AGM, are requested to write to the Company through their registered email IDs on shah.jenny@mahindra.com any time before and during the meeting.
- K. Members attending the AGM through VC shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
- L. Since the AGM will be held through VC, the Route Map is not annexed in this Notice.
- M. Members are requested to accord their consent pursuant to section 101 of the Companies Act, 2013, for holding this AGM at a shorter notice. The form for providing the same is enclosed.
- N. Instructions for members for attending the AGM through VC are as under:
- a. Members can join the Meeting by clicking on the link provided in the email containing this notice convening the AGM of the Shareholders.



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b. Members who need IT assistance before or during the AGM can contact Mr. Rakesh Wagh on 91-99876 63246 or Mr. Vinay Vaishya on 91-99671 50220.

For and on behalf of Board

Kannan Chakravarthy Chairman DIN: 08021737

Place: Mumbai

Date: 10th May, 2021

Registered Office:

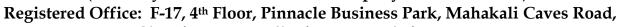
F-17, 4th Floor, Pinnacle Business Park, Mahakali Caves Road, Shanti Nagar, Andheri (E), Mumbai – 400 093. CIN: U63040MH2006PTC165959

CIN: U63040MH2006PTC165959 Email Id: shah.jenny@mahindra.com

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ADDITIONAL INFORMATION WITH RESPECT TO ITEM NO. 2 & 3

<u>Details of Director seeking re-appointment at the 15th Annual General Meeting in pursuance of provisions of the Companies Act, 2013</u>

ITEM NO. 2

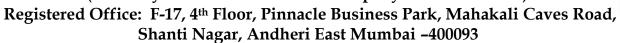
Ms. Manaswini Goel (DIN: 08142619), Director, being eligible, has offered herself for reappointment at the 15th Annual General Meeting of the Company.

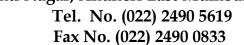
The following additional information, as required under Secretarial Standard for General Meeting, is provided in respect of Ms. Manaswini Goel (DIN: 08142619):

Age	44 years
Qualifications	B.Com., Associate of the Institute of Chartered Accountants of India (ICAI) and the Institute of Chartered Accountants of England & Wales (ICAEW)
Experience	Ms. Manaswini Goel is currently Treasurer of Mahindra & Mahindra Financial Services Limited, since January 2021, responsible for fund raising, investment portfolio, banking & cash management, ratings, asset liability management & treasury compliance for the NBFC.
	Prior to the current role, she was at Mahindra & Mahindra Limited – Group Corporate Finance function, where she was responsible for Treasury & Banking Relatioships for M&M and Treasury & Banking Relatioship Advisory for Mahindra Group. As a part of her role, she oversaw short term borrowings, setting up of fund & non-fund based facilities, forex and interest rate risk management, cash management and surplus fund investments. She has keen



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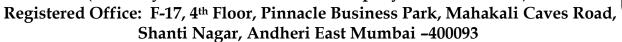


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	interest in Fintech and emerging technology trends in Treasury.
	She has close to 16 years of experience prior to joining Mahindra Group, including 14 years with the treasury function at Housing Development Finance Corporation Limited (HDFC), the largest mortgage finance institution of India. She started her career at National Housing Bank (NHB), New Delhi, where she was a part of the team which concluded the first ever issue of Mortgage backed securitization in India. She joined HDFC in 2001 and over the years worked in myriad functions in Treasury notably balance sheet risk management including ALM, foreign exchange and interest rate derivatives, borrowings and mortgage backed securitization (MBS). She was instrumental in setting up the dealing room of HDFC and was heading the Financial Risk Management & ALM vertical of the treasury.
	She was selected in the CFO India's Annual CFO100 Roll of Honour in 2017.
Terms & conditions of appointment or reappointment (along with details of remuneration sought to be paid and the remuneration last drawn by such person, if applicable)	Ms. Goel shall be liable to retire by rotation. She is not being paid any remuneration or sitting fees in the Company.
Date of first appointment on the Board	28 th January, 2020



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Shareholding in the	Nil
company	
Relationship with other Directors, Manager and other Key Managerial Personnel (KMPs) of the company	Ms. Goel is not related to any of the Directors and KMPs of the Company.
The number of Meetings of the Board attended during the year	Ms. Goel has attended all 6 Meetings of the Board of Directors during the financial year 31st March, 2021.
Directorships, Membership/ Chairmanship of Committees of other Boards	 Details of Directorships – Bristlecone India Limited Meru Travel Solutions Private Limited V-Link Fleet Solutions Private Limited V-Link Automotive Services Private Limited Mahindra Waste to Energy Solutions Limited Mahindra Electrical Steel Private Limited Mahindra Summit Agriscience Limited Mahindra Auto Steel Private Limited Details of Memberships/ Chairmanship of Committees Bristlecone India Limited Audit Committee- Member Meru Travel Solutions Private Limited Audit Committee- Chairperson Mahindra Waste to Energy Limited Audit Committee- Member



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ITEM NO. 3

M/s. B. K. Khare & Co., Chartered Accountants, (Firm Registration No. 105102W) were appointed as the Statutory Auditors of the Company upon recommendation of the Board of Directors of the Company, by the Members at the Extra-Ordinary General Meeting held on 20th November, 2020 to hold the office from 2nd November, 2020 until the conclusion of the next Annual General Meeting of the Company to fill the casual vacancy caused by the resignation of BSR & Co. LLP, Chartered Accountants, Mumbai having Firm Registration No: 101248W/W-100022.

The Board of Directors have recommended to the Members, the appointment of M/s. B. K. Khare & Co., Chartered Accountants, (Firm Registration No. 105102W) as the Statutory Auditors of the Company for a term of 5 (five) years from the conclusion of this Annual General Meeting of the Company to the conclusion of the 20th Annual General Meeting of the Company to be held in the year 2026.

M/s. B. K. Khare & Co., have given their written consent to act as Statutory Auditors of the Company, if appointed and have also confirmed that the said appointment would be in conformity with the provisions of section 139 and 141 of Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014.

The Board recommends the Ordinary Resolution set out at item no. 3 of the Notice for the approval of the members.



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EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

ITEM NO. 4

Ms. Suman Mishra was appointed as an Additional Director of the Company by the Board of Directors by a resolution passed by circulation w.e.f. 14th April, 2021 to hold office up to the date of this Annual General Meeting pursuant to section 161 of the Companies Act, 2013.

The Company has received, pursuant to Section 160 of the Companies Act, 2013, notice in writing from a member proposing candidature of Ms. Suman Mishra to the office of Director of the Company.

Ms. Suman Mishra has given her consent to act as Director of the Company and also confirmed that she is not disqualified from being appointed as a Director of the Company as per Section 164(2) of the Companies Act, 2013.

The brief profile of Ms. Suman Mishra (DIN: 06727958) is as under:

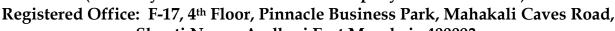
Ms. Suman Mishra is Senior Vice President, Capital Allocation at Mahindra & Mahindra Limited.

Her key focus areas are strategy development and implementation, evaluating investments and capital allocation.

She works across various group companies on strategic initiatives and explores new portfolio opportunities. She was recognized as Economic Times 40 under 40 business leaders and Economic Times Woman Ahead in 2019. Prior to joining Mahindra, Ms. Suman Mishra was Head, Corporate Project Management at Cipla and was responsible for 300+ product launches globally (USA, Europe, India and International). She was also responsible for various special projects for the CEO's office and a convenor of the Operating Committee responsible for handling product and process issues. Before Cipla,



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Ms. Suman Mishra was an Associate Partner with McKinsey & Company. She has worked on large scale performance transformations at several Fortune 500 companies in USA, India, and Singapore across multiple industries (pharma, automotive, chemical, retail etc.)

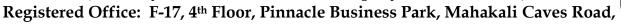
She is an MBA from University of Michigan, Ross School of Business where she graduated with high distinction. She is a Computer Engineer from NTU Singapore where she graduated with First Class Honours.

The following additional information as required under Secretarial Standard for General Meeting, other than qualification and experience which are given above, is provided in respect of Ms. Suman Mishra (DIN: 06727958):

Age	42 years
	,
Terms & conditions of	Appointed as an Additional Director on the Board of
appointment / re-	Directors of the Company w.e.f. 14th April, 2021. She shall
appointment (along with	be liable to retire by rotation.
details of remuneration	
sought to be paid and the	No remuneration will be paid to Ms. Suman Mishra.
remuneration last drawn	•
by such person, if	
applicable)	
Date of first appointment	14 th April, 2021
on the Board	
Shareholding in the	Nil
company	
Relationship with other	Ms. Mishra is not related to any of the Directors and
Directors, Manager and	KMPs of the Company.
other Key Managerial	
Personnel (KMPs) of the	
company	
The number of Meetings	Not Applicable
of the Board attended	
during the year	



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Other Directorships,	<u>Details of other Directorships-</u>
Membership/	1. Medwell Ventures Private Limited
Chairmanship of other	2. Meru Travel Solutions Private Limited
Boards	3. V-Link Fleet Solutions Private Limited
	4. V-Link Automotive Services Private Limited
	Details of other Chairmanship and Memberships of Committee of other Boards: Nil

The Board is of the view that Ms. Mishra's knowledge and experience will be of immense benefit and value to the Company and recommends her appointment to the Members of the Company.

Save and except Ms. Suman Mishra and her relatives, none of the other Directors, Key Managerial Personnel (KMP) of the Company and their relatives are, in any way, concerned or interested, financially or otherwise in the Ordinary Resolution set out at item no. 4 of the Notice.

The Board recommends the Ordinary Resolution set out at item no. 4 of the Notice for the approval of the members.

For and on behalf of Board

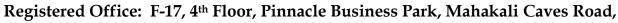
Kannan Chakravarthy Chairman DIN: 08021737

Place: Mumbai

Date: 10th May, 2021



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Consent by Members for Shorter Notice

(Pursuant to Section 101(1) of the Companies Act, 2013)

To, The Board of Directors Meru Mobility Tech Private Limited Mahindra Towers, P.K. Kurne Chowk, Mumbai-400 018
Dear Sirs/Madam,
I, shareholder of Meru Mobility Tech Private Limited hereby give my consent pursuant to Section 101(1) of the Companies Act, 2013 to hold the 15 th Annual General Meeting of the members on Monday, 26 th July, 2021 at 9.30 a.m. at a shorter notice.
Yours truly
For
Signature :
Name:
Designation:
Date :

